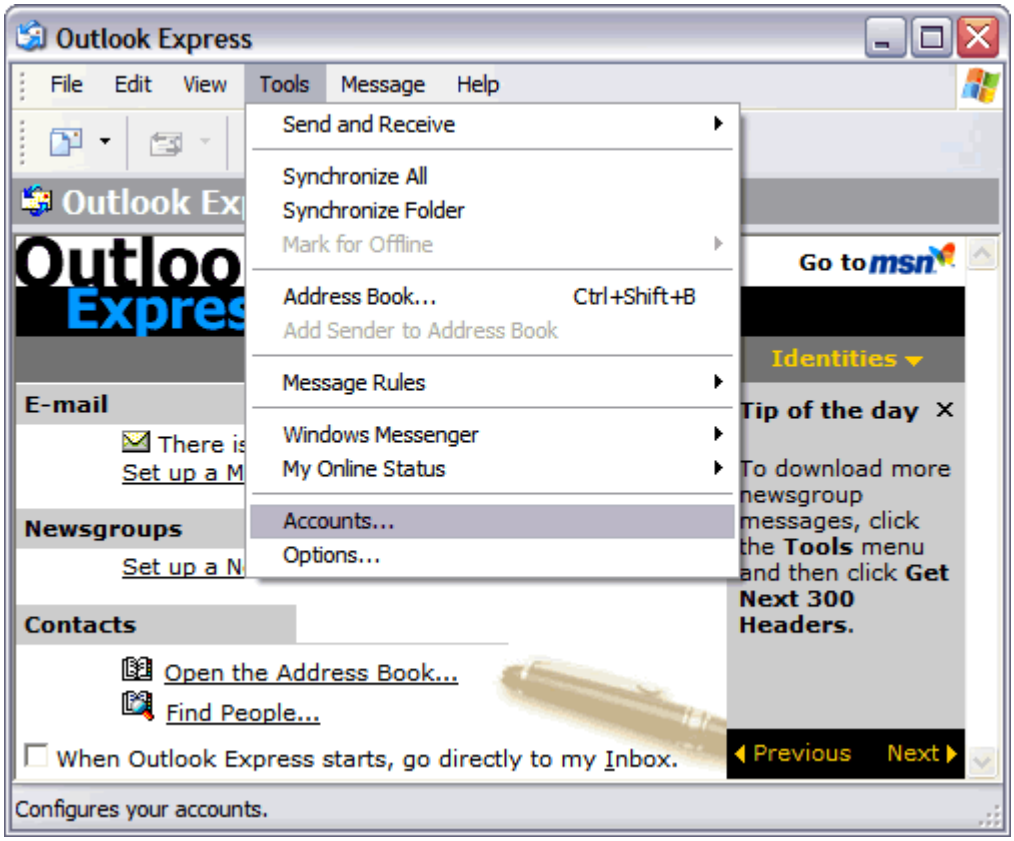
Email Setup

Outlook Express

To setup Microsoft Outlook Express to access your POP3 Email Account:

1 Start Outlook Express, from the Tools menu, click **Accounts**.

. If the Internet Connection Wizard starts up automatically, skip ahead to step 3.



2 Click **Add**, and then click **Mail** to open the Internet Connection Wizard.

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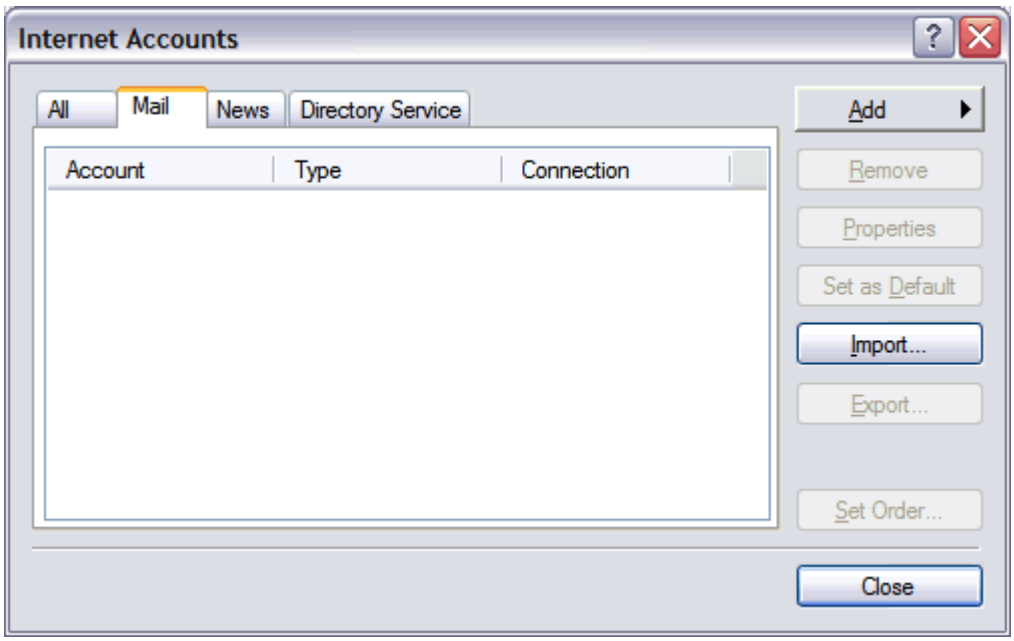
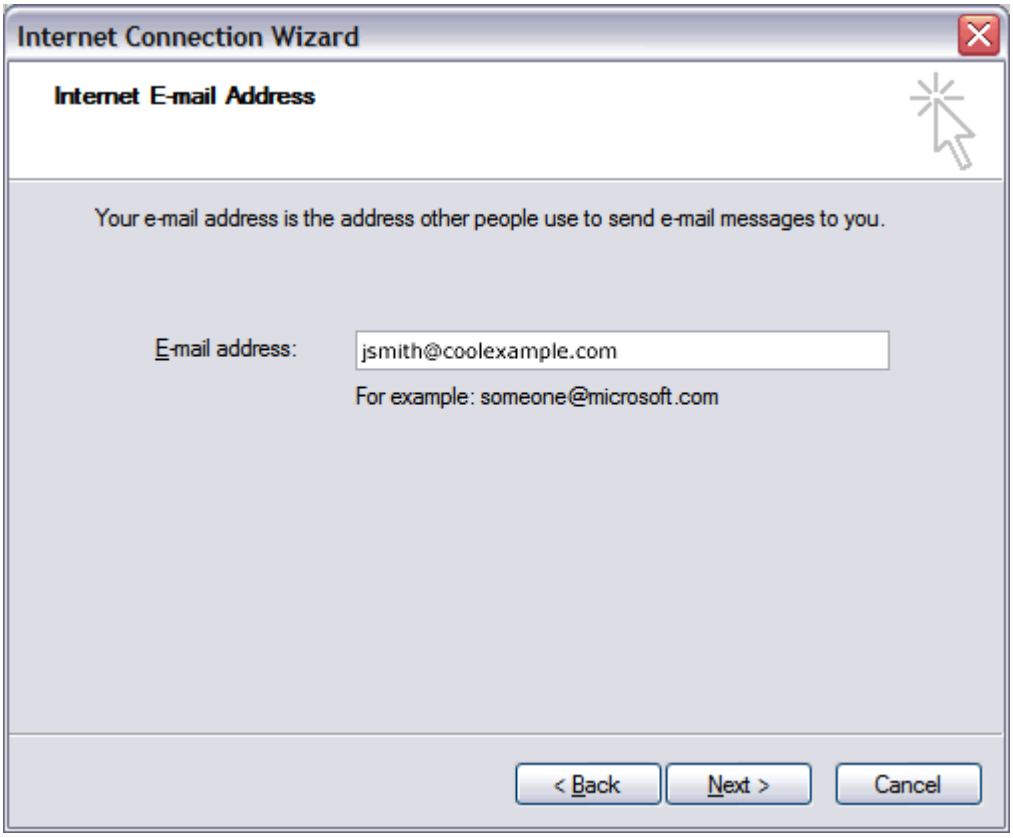
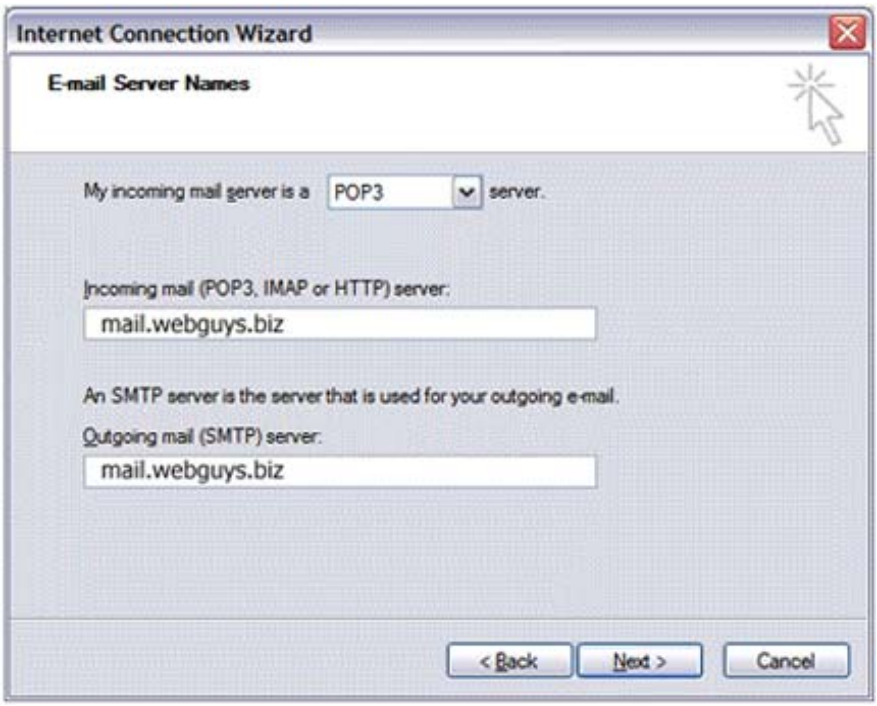


3. On the Your Name page of the wizard, type your name as you want it to appear to everyone who gets e-mail from you, and then click **Next**.

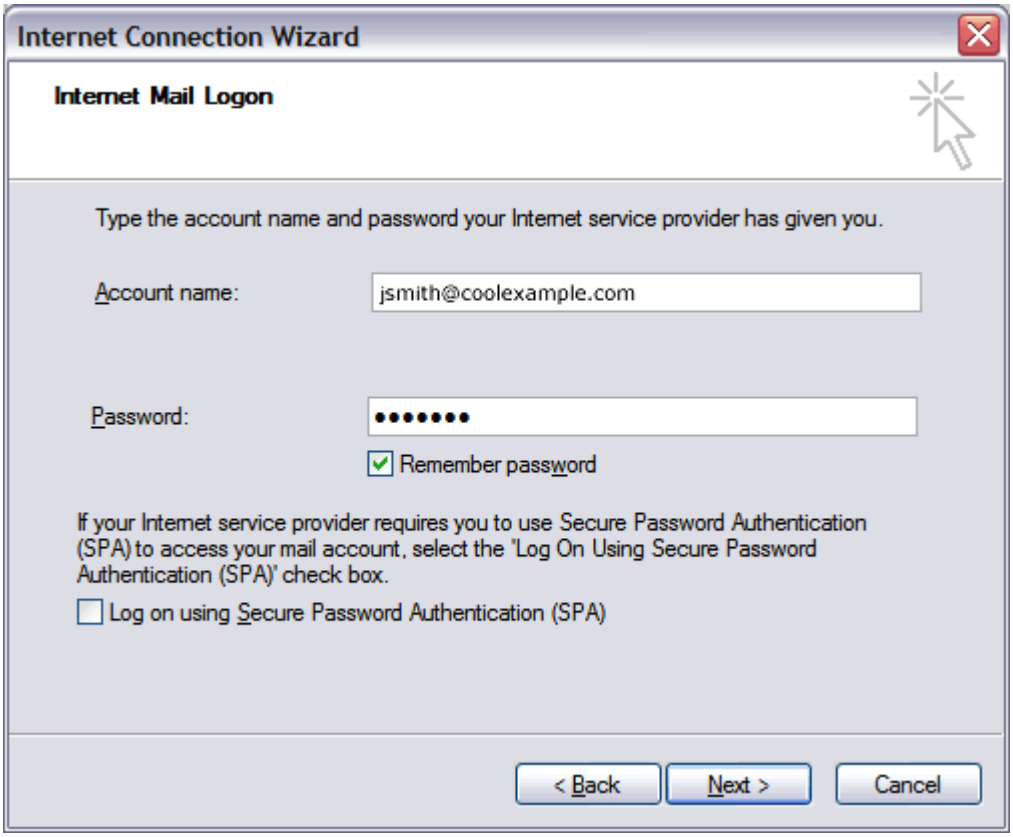
4. In the E-mail address field, enter your email address and click **Next**.

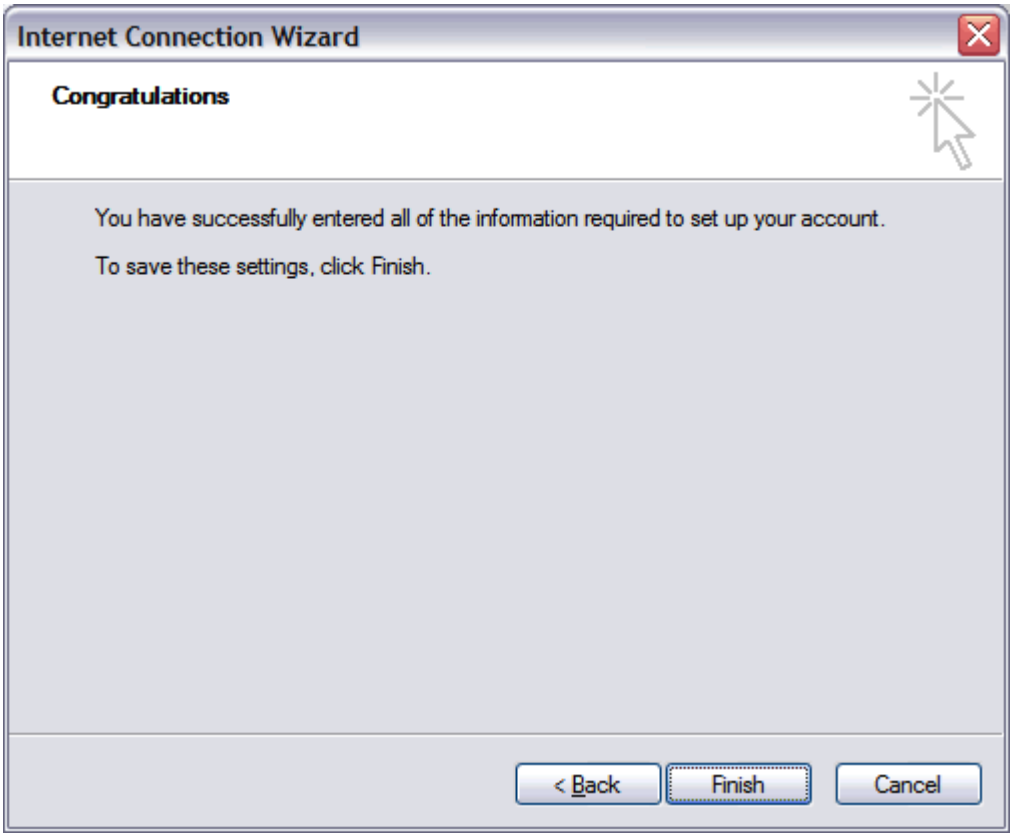


5. On the E-mail Server Names page, your incoming mail server is a **POP3** server. Your Incoming POP3 mail server is **mail.webguys.biz** and your Outgoing SMTP mail server is **mail.webguys.biz**



6. Type your account name which is your full email address and password. Please be sure the Remember password box is **checked** and **do not check** Logon using secure password authentication, click **Next.**



7 On the setup confirmation page, click **Finish**. You're ready to send your first e-mail!

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